



Brian Devincenzi
Assistant Superintendent for Support Services

External Audit Corrective Action Plan
June 30, 2020

<i>Corrective Action</i>	<i>Timeline</i>	<i>Person(s) Responsible</i>
<i>1. The Assistant Superintendent for Support Services will work with the School District Treasurer to create a schedule to calculate the correct cost, 80% of the approved State rates, for each student. Additionally, the School District Treasurer will confirm the State rate as of June 30th each year and make adjustments if applicable.</i>	<i>October 23, 2020</i>	<i>School District Treasurer Assistant Superintendent for Support Services</i>
<i>2. The Assistant Superintendent for Support Services will work with the School District Treasurer to create a reconciliation schedule for each grant to reconcile the revenues and expenditures for each grant.</i>	<i>October 23, 2020</i>	<i>School District Treasurer Assistant Superintendent for Support Services</i>
<i>3. The Assistant Superintendent for Support Services will work with the extra classroom central treasurer to ensure that all clubs pay tax when making purchases unless a resale certificate is issued.</i>	<i>October 23, 2020</i>	<i>Extra Classroom Central Treasurer Assistant Superintendent for Support Services</i>